



Online Trading

Citfin – Finanční trhy, a.s.

User manual

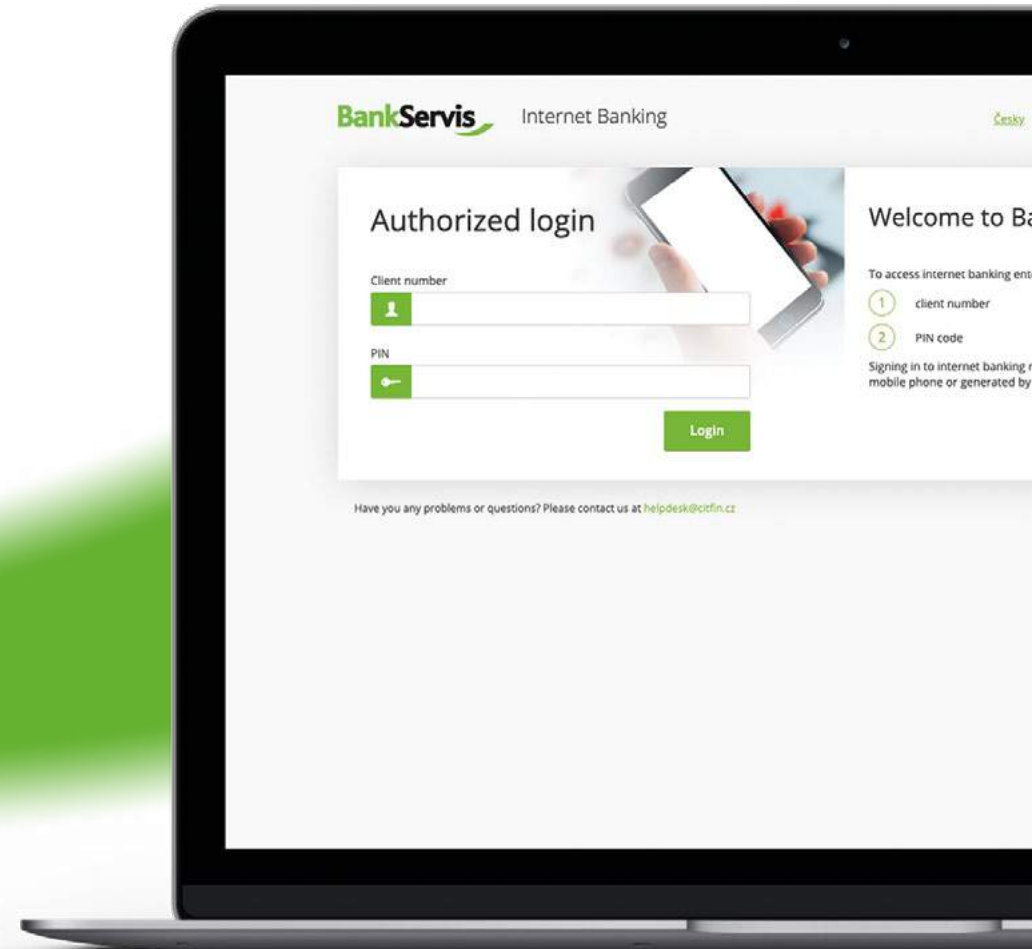
Do you need help?

call infoline

+420 234 092 333

or send us an email

info@citfin.cz



Online trading is only accessible to clients with a signed contract for using this service in BankServis.

Fill out the Online trading – enter the store parameters form with all the necessary information for online trade. Tick (mark) whether you are entering the volume in the currency you are buying or selling. Then fill out trade volume.

Currency – buy:

Select from the list of currencies

Purchased Currency – Settlement method:

Select from three options:

- **Transfer to my account**

If you check this option, the form in the drop-down menu will list all of your contracted active Citfin FT accounts held in the currency you are purchasing.

- **Purchase on the Citfin sub-account**

With Citfin FT The purchased currency will be converted to your payment account with Citfin FT.

- **Send a payment order to a third party**

The purchased currency will be deposited in your payment account at Citfin. To transfer it to another account (to a third party), enter a new payment order in the BankServis menu – Domestic or Foreign Payment.

The screenshot shows the 'Online Trading - Enter the store parameters' form in the BankServis interface. The form is divided into several sections. The first section is for 'Currency - buy', with a dropdown menu. The second section is for 'Purchased currency - Settlement method', with three radio button options: 'Transfer to my account' (selected), 'Purchase on the Citfin sub-account', and 'Send a payment order to a third party'. The third section is for 'Transfer to account', with a dropdown menu. The fourth section is for 'Currency - sell', with a dropdown menu. The fifth section is for 'I will send the currency sold to Citfin from', with a dropdown menu. The sixth section is for 'Trade volume', with two radio button options: 'in buying currency' and 'in sold currency', and a text input field containing '0'. The seventh section is for 'Settlement date', with a dropdown menu showing 'TODAY (T=0)'. A green 'Ask for price' button is located at the bottom of the form.

Currency-sell: Select from the list of currencies

I will send the currency sold to Citfin – Drop-down menu will be displayed with a list of banks from which you can make a deposit in that currency into Citfin FT. The values in the drop-down menu correspond to list of Citfin FT Separate Bank Accounts. In the drop-down menu “I will send the currency sold to...” you will only ever see a selection of separate Citfin FT bank accounts according to your choice of “Currency-sell”.

Amount – Check (mark) whether you are entering the amount in the currency being bought or sold. Then fill in the amount.

Settlement date – Exchange via Online trading can be done within T+0 (the same day) to T+2 (trade is done the second following work day).

You can choose T+0 provided the trade is submitted: **For Citfin – Finanční trhy, a.s. before 2:30 PM!**

2 After filling out all the trade parameters, press the **Ask for price** button and you will see the individual rate on offer.

The screenshot displays the BankServis online trading interface. The top navigation bar includes 'Accounts', 'Settings', 'Documents', and 'Communication'. The user is logged in as 'Štěpán Záruba' with an automatic logout at 17:08. The main heading is 'Online Trading - Enter the store parameters.' The form contains several fields: 'Currency - buy' (dropdown), 'Purchased currency - Settlement method' (radio buttons for 'Transfer to my account', 'Purchase on the Citfin sub-account', and 'Send a payment order to a third party'), 'Transfer to account' (dropdown), 'Currency - sell' (dropdown), 'I will send the currency sold to Citfin from' (dropdown), 'Trade volume' (radio buttons for 'in buying currency' and 'in sold currency' next to a text input field containing '0'), and 'Settlement date' (dropdown set to 'TODAY (T=0)'). A green 'Ask for price' button is highlighted with a mouse cursor.

3 If the offered rate is satisfactory, press the **Confirm trade** button to perform the trade. If you do not press the button within five seconds, the trade will not be performed. The time limit of five seconds is counted in the bracket, since we trade online on the foreign exchange market and the exchange rates are constantly changing.

4 If you do not manage to perform the trade within the set time limit, no matter! We will offer you a new rate after pressing the **Ask for new price** button.

5 Pressing **Refuse price** terminates the online trade if you find the exchange rate on offer unsatisfactory. The exchange will not be performed.

6 The **Back** button will allow you to go back a step in the **Online trading - enter store parameters** form, where you can adjust the entered trade parameters.

The screenshot shows the BankServis online trading interface. The user is logged in as Štěpán Záruba. The page title is "Online Trading - Closing the trade." The main content area displays the following information:

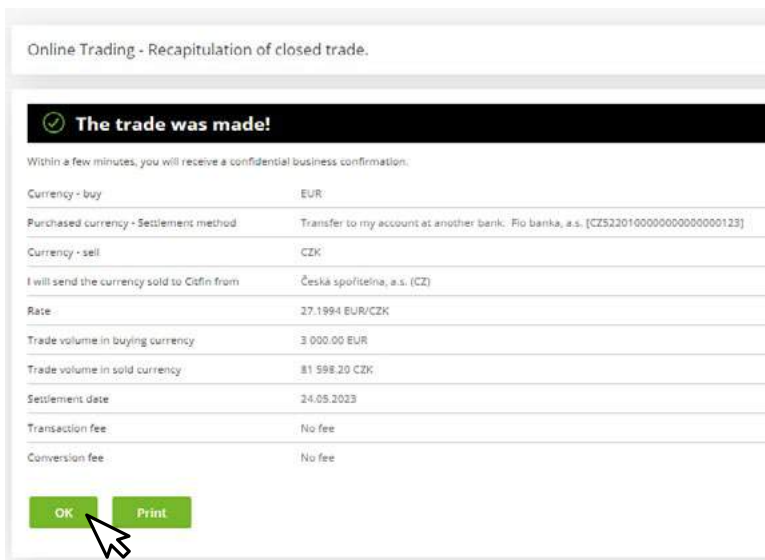
Rate		27.1994 EUR/CZK
Currency - buy		EUR
Purchased currency - Settlement method		Transfer to my account at another bank: Fio banka, a.s. [CZ522010000000000000012]
Currency - sell		CZK
I will send the currency sold to Citfin from:		Česká spořitelna, a.s. (CZ)
Trade volume in buying currency		3 000.00 EUR
Trade volume in sold currency		81 598.20 CZK
Settlement date		24.05.2023
Transaction fee		No fee
Conversion fee		No fee

Below the table, there is a link: [Further details in the sense of legislation](#). At the bottom, there are two buttons: "Confirm trade (0:02)" and "Refuse price". A mouse cursor is pointing at the "Confirm trade (0:02)" button.

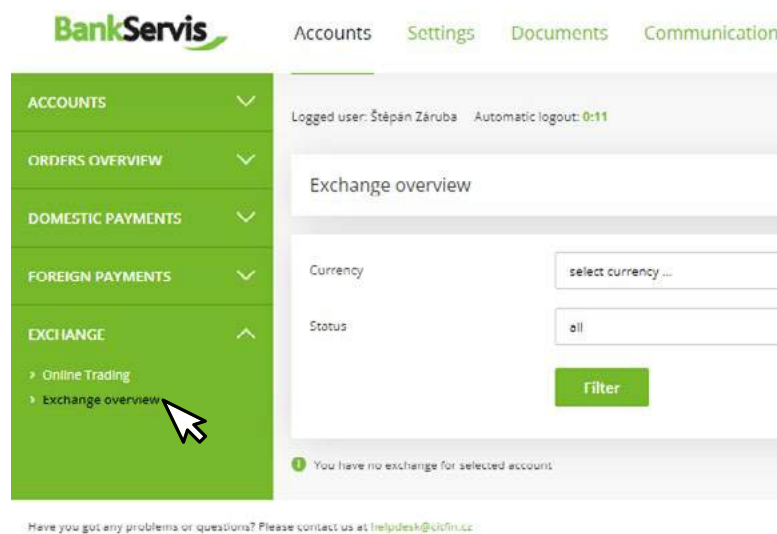
The screenshot shows the BankServis online trading interface, identical to the one above. The main content area displays the same information as the previous screenshot. At the bottom, there are two buttons: "Ask for new price" and "Back". A mouse cursor is pointing at the "Ask for new price" button.

7 If the offered rate is satisfactory, press the **Confirm trade** button to perform the trade. The message **The trade was made!** will appear!

End the process by pressing **OK**, or print out an overview of the trade you just performed.



8 **The exchange overview** shows you all your performed trades. The trades can be filtered by the account on which the exchange was performed or by the status of the exchange. You can view detailed information about the trade by clicking the report number.



IMPORTANT NOTICE REGARDING AUTHORIZED USER RIGHTS FOR THE USE OF BANKSERVIS INTERNET BANKING

Any person authorized by the Client having administrator or active rights in BankServis is entitled to enter into an exchange trade via Exchange – online service.

Administrator right – (Account holder) an authorized person may effect transactions related to transfers of funds from the given account.

Active right without limitation – an authorized person may effect transactions related to transfers of funds from the given account.